

British Columbia Medical Services Plan

Canada Post Corporation's Group British Columbia Medical Services Plan partial premium payment (BC residents only) – Optional benefit

Effective date

On January 1, 2019, as an active route holder or Permanent Relief Employee (PRE) living in British Columbia, you are eligible for coverage through the Canada Post Group BC Medical Services Plan (MSP). This is not automatic. To enroll, you must submit an application for the partial premium payment from Canada Post.

Eligibility criteria

To be eligible you must:

- be a regular employee;
- have a minimum of RMS four scheduled hours per week;
- be a BC resident;
- be remitting premiums to the BC MSP.

Note: If you are on a leave of absence as of January 1, 2019 (other than vacation, weekend, or statutory holidays), you are eligible to start your coverage on the first day of the month following the date of your return to work.

Description

The BC MSP is the medical health plan in the province of British Columbia for which the Corporation offers a partial premium payment to eligible employees.

BC residents are required to enroll in the MSP, either on their own directly with the province, or in the MSP coverage offered by Canada Post. Canada Post Group MSP coverage is not mandatory, but all BC residents are required to have some type of coverage. Should you require Canada Post Group MSP coverage, complete the **Application for Group Enrolment** form available in this kit and return it to AccessHR.

In the future, should you wish to make changes to your coverage, you must submit a **Group Change Request** form. It can be found on the BC Government website, or you can ask AccessHR to provide the form. The completed form must be sent to AccessHR for processing.

Should you wish to later cancel your coverage, you must submit your request in writing to AccessHR. Please be sure to provide the date that you would like to stop your coverage, as well as the reason for the cancellation.

Cost

Canada Post pays 70 per cent of the BC MSP premium, and the employee pays the remaining 30 per cent. The premiums are deducted on the first and second pay of each month.

Forms

- Application for Group Enrolment form **(BC residents only)**
 - Provide Personal Health Number (PHN) for yourself and any dependents.
 - Indicate in writing the month in which you want your coverage to start (it can only be on or after January 1, 2019). If you do not provide a date, coverage will start the 1st day of the month following the date the form is received.
 - Sign the form.

It is important that you return your completed form to:

AccessHR
2701 RIVERSIDE DRIVE SUITE B125
OTTAWA ON K1A 0B1
Phone: 1-877-807-9090
Email: accessHR@canadapost.ca

Be sure to return the completed form to AccessHR, not to the Health Insurance BC address that is indicated on the form. Sending the form to the wrong address may delay the beginning of your coverage.