



Beneficial Ownership Form

1. Business information

Legal name of business:

For all business types, provide personal name(s) and address(es) of all persons who directly or indirectly own or control 25% or more of the business. If there is no individual owner of the business or entity who owns 25% or more, directly or indirectly, please go to section 3.

First owner(s)

Full legal name:

Ownership %:

Date of birth (YYYY-MM-DD):

Address:

City:

Province:

Postal code:

Telephone:

Email:

Second owner(s) if applicable

Full legal name:

Ownership %:

Date of birth (YYYY-MM-DD):

Address:

City:

Province:

Postal code:

Telephone:

Email:

Third owner(s) if applicable

Full legal name:

Ownership %:

Date of birth (YYYY-MM-DD):

Address:

City:

Province:

Postal code:

Telephone:

Email:



2. Ownership, control and structure

Provide the name and percentage of ownership for all persons who own any percentage of the business.

First owner's name: Ownership %:

Second owner's name: Ownership %:

Third owner's name: Ownership %:

Entity type: Sole proprietor Corporation Partnership

For corporation only, if selected above:

Type of ownership: Directly owns or controls Indirectly owns or controls

First director's name:

Position/title:

Second director's name:

Position/title:

Third director's name:

Position/title:

All owners who own or control 25% or more of the business must attest to the above provided information to be true and accurate.

I, _____, attest to the above disclosed information to be valid and current as governed by the respective jurisdiction and regulated authority where our business is located.

Signature: _____ Date: _____

I, _____, attest to the above disclosed information to be valid and current as governed by the respective jurisdiction and regulated authority where our business is located.

Signature: _____ Date: _____

I, _____, attest to the above disclosed information to be valid and current as governed by the respective jurisdiction and regulated authority where our business is located.

Signature: _____ Date: _____



3. Non-owner business information (not applicable to owners who own 25% or more)

Provide an authorized representative(s) name who is authorized to indicate that there is no individual owner of the business or entity or organization who owns 25% or more, directly or indirectly.

First authorized representative full name:

Authorized representative position in company/organization:

Second authorized representative full name:

Authorized representative position in company/organization:

All authorized representative(s) who are eligible to sign off on behalf of the entity must attest to the above information to be true and accurate.

I, _____, attest to the above disclosed information to be valid and current as governed by the respective jurisdiction and regulated authorized where our business is located.

Signature:

Date:

I, _____, attest to the above disclosed information to be valid and current as governed by the respective jurisdiction and regulated authorized where our business is located.

Signature:

Date:



4. Additional information – Legend of terms explained

Legal name of business: What is the legal name of your business? See below examples depending on your business structure:

- Sole proprietor: Jane Doe
- Partnership: Jane Doe and John Doe General Partnership
- Corporation: ABC Inc.

Address:

Provide your civic address. For example, 123 Anywhere Street. Do not include a PO box number.

Sole proprietor:

A sole proprietor is one individual person who owns their business. The sole proprietor owns 100% of their business. This business type does not have their business incorporated.

Partnership:

A partnership is when a business is formed by two or more people are not required to meet ongoing requirements such as shareholder meetings and voting. Percentage of ownership is divided amongst who is listed in the partnership agreement. This business type is not incorporated.

Corporation:

A corporation is an incorporated business where you would have articles of incorporation registered in the applicable jurisdiction(s) where your business operates.

Directly own or control:

Please see below examples as the explanation changes depending on your business structure:

- Corporation: As an incorporated or limited company, an owner either directly or indirectly owns/controls.
 - Directly owns/controls: If John Doe owns 25% of ABC Inc., John Doe directly owns/controls 25% of ABC Inc.
- Partnership: All partnership businesses directly owns/controls their business.
- Sole proprietor: All sole proprietors directly owns/controls their business(es).

Indirectly own or control:

Please see below examples as the explanation changes depending on your business structure:

- Corporation: As an incorporated or limited company, an owner either directly or indirectly owns/controls.
 - Indirectly owns/controls: If Jane Doe owns 60% of XYZ Inc. and XYZ Inc. owns 60% of ABC Inc., Jane Doe indirectly owns 36% of ABC Inc. ($60\% \times 60\% = 36\%$ - more than 25% ownership)
- Partnership: Not applicable.
- Sole proprietor: Not applicable.

For additional information, please see [FINTRAC Beneficial Ownership Information](#).
